

Message

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**From:** Clint Woods [cwoods@csg.org]  
**Sent:** 5/12/2017 9:57:08 PM  
**To:** Konkus, John [konkus.john@epa.gov]; Gunasekara, Mandy [Gunasekara.Mandy@epa.gov]  
**Subject:** RE: Response to AAPCA's Grant Proposal and Application  
**Attachments:** AAPCA Response.pdf

John & Mandy,

Thanks so much, and apologies for not attaching before. Have a great weekend!

Clint Woods  
Executive Director  
Association of Air Pollution Control Agencies  
1776 Avenue of the States  
Lexington, KY 40511  
859.244.8040 -- office  
[cwoods@csg.org](mailto:cwoods@csg.org)  
<http://www.cleanairact.org>

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**From:** Konkus, John [mailto:konkus.john@epa.gov]  
**Sent:** Friday, May 12, 2017 5:38 PM  
**To:** Gunasekara, Mandy; Clint Woods  
**Subject:** RE: Response to AAPCA's Grant Proposal and Application

Thank you Mandy. Clint hope you're well. Can you send me the letter electronically?

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**From:** Gunasekara, Mandy  
**Sent:** Friday, May 12, 2017 5:35 PM  
**To:** Clint Woods <cwoods@csg.org>  
**Cc:** Konkus, John <konkus.john@epa.gov>  
**Subject:** RE: Response to AAPCA's Grant Proposal and Application

Thanks, Clint. I've cc'd John Konkus who will be good to connect with on this and other grants issues going forward.

Have a great weekend!  
Mandy

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**From:** Clint Woods [mailto:cwoods@csg.org]  
**Sent:** Friday, May 12, 2017 5:19 PM  
**To:** Gunasekara, Mandy <Gunasekara.Mandy@epa.gov>  
**Subject:** FW: Response to AAPCA's Grant Proposal and Application

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**From:** Salgado, Omayra [mailto:Salgado.Omayra@epa.gov]  
**Sent:** Friday, May 12, 2017 3:28 PM  
**To:** Heath Huddleston

**Cc:** Walters, Margaret; Jason Sloan; Clint Woods

**Subject:** Response to AAPCA's Grant Proposal and Application

Dear Mr. Huddleston,

Attached is the response to the grant proposal and application dated September 30, 2016. The original will be sent out in regular mail.

Regards,

Omayra

Omayra Salgado, Director  
Office of Program Management Operations  
U.S. EPA | Office of Air and Radiation  
202-564-1303  
[salgado.odayra@epa.gov](mailto:salgado.odayra@epa.gov)



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

May 12, 2017

OFFICE OF  
AIR AND RADIATION

Heath Huddleston, Financial Grants Manager  
The Council of State Governments  
1776 Avenue of the States  
Lexington, KY 40511-8482

Dear Mr. Huddleston:

Thank you for the grant proposal and application submitted on September 30, 2016 by the Council of State Governments on behalf of the Association of Air Pollution Control Agencies (AAPCA) to coordinate activities of state and local air quality agencies. The Environmental Protection Agency (EPA) acknowledges the service that AAPCA provides to its member agencies.

I apologize for the delay in our response. Unfortunately, the agency is not able to consider your current proposal because it does not meet the 'unique or innovative' requirements in EPA's Policy for Competition of Assistance Agreements for unsolicited proposals.

Please feel free to contact Margaret Walters on my staff at (202) 564-4107 if you have further questions regarding agency grant policy, or would like to discuss further the potential for funding from EPA.

Sincerely,

A handwritten signature in black ink, appearing to read "Omayra Salgado".

Omayra Salgado, Director  
Office of Program Management Operations

cc: Jason E. Sloan, Policy & Membership Associate, Association of Air Pollution Control Agencies  
Clint Woods, Executive Director, Association of Air Pollution Control Agencies

Message

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**From:** Gary Ridley [GRIDLEY@mlive.com]  
**Sent:** 3/20/2017 4:31:47 PM  
**To:** Konkus, John [konkus.john@epa.gov]  
**CC:** Clark Hughes [CHUGHES3@mlive.com]  
**Subject:** Re: EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades  
**Attachments:** removed.txt

Thanks. I'll get it sent to the appropriate people

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Gary Ridley  
News Leader  
MLive - The Flint Journal  
810-280-9516

On Mar 20, 2017, at 9:25 AM, Konkus, John <[konkus.john@epa.gov](mailto:konkus.john@epa.gov)> wrote:

Attached is the Administrator's op-ed. Sorry we did not get it to you on Friday. However, if you would still be willing and able to run it this week, we would be most appreciative. Thank you for the opportunity.

John Konkus  
Deputy Associate Administrator  
Office of Public Affairs

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**From:** Konkus, John  
**Sent:** Thursday, March 16, 2017 6:45 PM  
**To:** 'Gary Ridley' <[GRIDLEY@mlive.com](mailto:GRIDLEY@mlive.com)>  
**Cc:** Clark Hughes <[CHUGHES3@mlive.com](mailto:CHUGHES3@mlive.com)>  
**Subject:** RE: EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades

Yes Sir. I'll send the op-ed tomorrow before noon, hopefully.

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**From:** Gary Ridley [<mailto:GRIDLEY@mlive.com>]  
**Sent:** Thursday, March 16, 2017 6:40 PM  
**To:** Konkus, John <[konkus.john@epa.gov](mailto:konkus.john@epa.gov)>  
**Cc:** Clark Hughes <[CHUGHES3@mlive.com](mailto:CHUGHES3@mlive.com)>  
**Subject:** RE: EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades

Much appreciated. Thanks.

--

Gary Ridley  
News Leader  
The Flint Journal-MLive Media Group  
810-280-9516  
[gridley@mlive.com](mailto:gridley@mlive.com)

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**From:** Konkus, John [<mailto:konkus.john@epa.gov>]  
**Sent:** Thursday, March 16, 2017 6:39 PM

**To:** Gary Ridley <GRIDLEY@mlive.com>

**Cc:** Clark Hughes <CHUGHES3@mlive.com>

**Subject:** FW: EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades

Gary: As promised...

<image001.jpg>

**CONTACT:**

[press@epa.gov](mailto:press@epa.gov)

**EMBARGOED UNTIL 11:00 a.m. EDT**

March 17, 2017

## **EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades**

**WASHINGTON** – The U.S. Environmental Protection Agency (EPA) today awarded a \$100 million grant to the Michigan Department of Environmental Quality to fund drinking water infrastructure upgrades in Flint, Mich. The funding, provided by the Water Infrastructure Improvements for the Nation Act of 2016, or WIIN, enables Flint to accelerate and expand its work to replace lead service lines and make other critical infrastructure improvements.

“The people of Flint and all Americans deserve a more responsive federal government,” said EPA Administrator Scott Pruitt. “EPA will especially focus on helping Michigan improve Flint’s water infrastructure as part of our larger goal of improving America’s water infrastructure.”

“I appreciate the EPA approving this funding to assist with Flint’s recovery,” Michigan Governor Rick Snyder said. “Combined with the nearly \$250 million in state funding already allocated, this will help keep Flint on a solid path forward. It’s great to see federal, state and local partners continuing to work together to help with infrastructure upgrades and pipe replacements for the people of Flint.”

“We are excited and very grateful to receive these much needed funds,” said Flint Mayor Karen Weaver. “The City of Flint being awarded a grant of this magnitude in such a critical time of need will be a huge benefit. As we prepare to start the next phase of the FAST Start pipe replacement program, these funds will give us what we need to reach our goal of replacing 6,000 pipes this year and make other needed infrastructure improvements. We look forward to the continued support of the EPA and federal government.”

The WIIN funding supplements EPA’s Drinking Water State Revolving Fund (SRF), a federal-state partnership. In addition to the federal funds announced today, the State of Michigan is providing the required 20% match of \$20 million. Over the years, EPA has provided more than \$32.5 billion to states for infrastructure upgrades through the Drinking Water State Revolving Fund.

Under President Trump’s budget blueprint SRF remains fully funded, and the proposal provides robust funding for the Water Infrastructure Finance and Innovation Act (WIFIA) program to finance critical drinking and wastewater infrastructure.

For more information on the grant: [www.epa.gov/flint](http://www.epa.gov/flint).

R039

<Admin Pruitt Flint Op-Ed.docx>

Message

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**From:** Milbourn, Cathy [Milbourn.Cathy@epa.gov]  
**Sent:** 5/19/2017 4:58:55 PM  
**To:** Cantwell, Si [si.cantwell@starnewsonline.com]  
**CC:** Konkus, John [konkus.john@epa.gov]  
**Subject:** RE: Information for you: : EPA Awards Grant to Albemarle - Pamlico National Estuary Partnership: Protecting Natural Resources

Thanks again Si!

**From:** Cantwell, Si [mailto:si.cantwell@starnewsonline.com]  
**Sent:** Friday, May 19, 2017 12:56 PM  
**To:** Milbourn, Cathy <Milbourn.Cathy@epa.gov>  
**Subject:** Re: Information for you: : EPA Awards Grant to Albemarle - Pamlico National Estuary Partnership: Protecting Natural Resources

<http://www.starnewsonline.com/entertainment/20170519/epa-awards-grant-for-albemarle-pamlico-estuary>

Si Cantwell  
Community Editor  
StarNews Media  
1003 S. 17th St., Wilmington, NC 28401  
910-343-2364  
[si.cantwell@starnewsonline.com](mailto:si.cantwell@starnewsonline.com)  
[www.starnewsonline.com](http://www.starnewsonline.com)

On Fri, May 19, 2017 at 11:52 AM, Milbourn, Cathy <[Milbourn.Cathy@epa.gov](mailto:Milbourn.Cathy@epa.gov)> wrote:

I will look for the story on-line tomorrow.

**From:** Cantwell, Si [mailto:[si.cantwell@starnewsonline.com](mailto:si.cantwell@starnewsonline.com)]  
**Sent:** Friday, May 19, 2017 11:43 AM

**To:** Milbourn, Cathy <[Milbourn.Cathy@epa.gov](mailto:Milbourn.Cathy@epa.gov)>  
**Subject:** Re: Information for you: : EPA Awards Grant to Albemarle - Pamlico National Estuary Partnership: Protecting Natural Resources

You too.

Si Cantwell

Community Editor

StarNews Media

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910-343-2364

si.cantwell@starnewsonline.com

www.starnewsonline.com

On Fri, May 19, 2017 at 11:37 AM, Milbourn, Cathy <[Milbourn.Cathy@epa.gov](mailto:Milbourn.Cathy@epa.gov)> wrote:

Great! Thank you Si! Have a wonderful weekend.

**From:** Cantwell, Si [mailto:[si.cantwell@starnewsonline.com](mailto:si.cantwell@starnewsonline.com)]

**Sent:** Friday, May 19, 2017 11:32 AM

**To:** Milbourn, Cathy <[Milbourn.Cathy@epa.gov](mailto:Milbourn.Cathy@epa.gov)>

**Subject:** Re: Information for you: : EPA Awards Grant to Albemarle - Pamlico National Estuary Partnership: Protecting Natural Resources

We'll have that in tomorrow's paper.

Thanks for the research.

Si Cantwell

Community Editor

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[www.starnewsonline.com](http://www.starnewsonline.com)

On Fri, May 19, 2017 at 10:53 AM, Milbourn, Cathy <[Milbourn.Cathy@epa.gov](mailto:Milbourn.Cathy@epa.gov)> wrote:

Good Morning Si,

Here's some information to show the relationship between Cape Fear and the APNEP:

Wilmington is in the Cape Fear river basin, south of Albemarle-Pamlico National Estuary Partnership (APNEP).

While APNEP does not work in that basin, many of the products and projects are transferable to the Cape Fear and other coastal areas.

APNEP is also learning from successful fish passage projects in the Cape Fear Basin to apply to the APNEP region.

Please feel free to reach out to me.

Cathy

Catherine C. Milbourn

Office of Media Relations

Office of the Administrator

U.S. EPA HQ

[202-564-7849](tel:202-564-7849) (office)

**Ex. 6 Personal Privacy (PP)**

[Milbourn.cathy@epa.gov](mailto:Milbourn.cathy@epa.gov)

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**From:** Milbourn, Cathy  
**Sent:** Thursday, May 18, 2017 5:35 PM  
**To:** 'Cantwell, Si' <[si.cantwell@starnewsonline.com](mailto:si.cantwell@starnewsonline.com)>  
**Subject:** RE: EPA Awards Grant to Albemarle - Pamlico National Estuary Partnership: Protecting Natural Resources

Si,

I can get a sentence tomorrow from an expert—however, – looking at the map- tourism is impacted significantly in that area and your readers likely live in the area of the Albemarle Pamlico Sounds.

**From:** Cantwell, Si [<mailto:si.cantwell@starnewsonline.com>]  
**Sent:** Thursday, May 18, 2017 5:17 PM  
**To:** Milbourn, Cathy <[Milbourn.Cathy@epa.gov](mailto:Milbourn.Cathy@epa.gov)>  
**Subject:** Re: EPA Awards Grant to Albemarle - Pamlico National Estuary Partnership: Protecting Natural Resources

Give me a sentence showing how the estuary directly affects Brunswick, New Hanover or Pender counties and I'll run this.

We're in the southeastern part of the state and influenced mostly by the Cape Fear River.

Si Cantwell

Community Editor

StarNews Media

1003 S. 17th St., Wilmington, NC 28401

910-343-2364

[si.cantwell@starnewsonline.com](mailto:si.cantwell@starnewsonline.com)

[www.starnewsonline.com](http://www.starnewsonline.com)

On Thu, May 18, 2017 at 4:57 PM, Milbourn, Cathy <[Milbourn.Cathy@epa.gov](mailto:Milbourn.Cathy@epa.gov)> wrote:

Hello Si,

It was nice chatting with you. The footage below has a map of the 30,000 square foot area showing the impact of the Sounds on the area. There are also some nice quotes for the estuary program managers. Please let me know if you have any questions.

Footage: <https://youtu.be/g8kY-rTUqPw> Credit: APNEP

Cathy



**CONTACT:**  
[press@epa.gov](mailto:press@epa.gov)

**FOR IMMEDIATE RELEASE**  
May 18, 2017

## **EPA Awards Grant to Albemarle - Pamlico National Estuary Partnership: Protecting Natural Resources and Strengthening Local Economies**

**WASHINGTON** –The Environmental Protection Agency (EPA) announced today that the Albemarle-Pamlico National Estuary Partnership (APNEP) will receive approximately \$343,883 in the form of a federal grant appropriated by Congress to identify, conserve, and protect the significant resources within its 30,000 square mile region of North Carolina and Virginia.

“Having a healthy Albemarle-Pamlico estuarine system is vital to the environmental and economic health of America,” said **EPA Administrator Scott Pruitt**. “Productive fisheries are the foundation of many coastal communities and they need to be protected, and the National Estuary Program is a place-based program that is helping to protect and restore the water quality and ecological integrity of estuaries of national significance.”

Established in 1987, the Albemarle-Pamlico National Estuary Partnership is a community-based watershed program that focuses on improving water quality in estuaries while maintaining the integrity of the whole ecosystem. To accomplish this, APNEP employs an ecosystem-based management approach which includes consideration of human and natural systems, an adaptive management framework, and meaningful engagement with the region’s citizens to find environmental management and policy solutions.

“Our district, and the commonwealth at large, has an abundance of natural resources that are vitally important to the environmental and economic wellbeing of local communities. The National Estuary Program ensures that these ecosystems are preserved and maintained, while protecting the local economies they support,” said **U.S. Representative Scott Taylor (VA-2)**.

Downloadable B-Roll: <https://www.dvidshub.net/video/525217/importance-estuaries> of **Bernice Smith, PhD., EPA Coastal Management Branch Chief**.

“This grant will be used to engage citizens in stewardship of the significant resources of the Albemarle-Pamlico estuarine system,” **Bernice Smith, PhD., EPA Coastal Management Branch Chief** said. “Estuaries are national treasures, benefiting the health and vitality of coastal communities and economies while providing habitat for fish, birds, mammals and plants.”

Much of the work is achieved through collaborative partnerships and leveraged resources with others interested in environmental and natural resource management. Recently, APNEP completed an economic study of oyster restoration activities, demonstrating that investments yield benefits for coastal habitat programs that extend across state boundaries. The APNEP works in North Carolina and Virginia, as water from both states ultimately drain into the system’s sounds.

“We look forward to continuing to pursue opportunities for collaboration in the shared waterways between North Carolina and Virginia,” said **Dr. Kirk Havens of the Virginia Institute of Marine Science and APNEP Policy Board Chair**.

As a result of its collaborative systems approach, APNEP leadership anticipates it will be poised to continue to its mission to identify, protect, and restore the significant resources of the system well into the future.

“Estuarine protection begins at the headwaters, in the backyards of those that live upstream of the sounds,” said **Dr. Bill Crowell, Director of APNEP**. “We look forward to continuing to work with our many partners to protect and restore the significant resources of the region, which are vital to our economy and the long-term sustainability of our communities.”

#### ***About the Albemarle-Pamlico National Estuary Partnership (APNEP)***

Footage: <https://youtu.be/g8kY-rTUqPw> Credit: APNEP

APNEP will use EPA’s grant funding to continue decades of work with its diverse partners to implement oyster protection and restoration actions identified in the APNEP Comprehensive Conservation and Management Plan, including oyster and fish passage restoration, restoring fish passages, submerged aquatic vegetation mapping, and water quality protection.

#### ***About the National Estuary Program***

The National Estuary Program (NEP) is an EPA place-based program to protect and restore the water quality and ecological integrity of estuaries of national significance. Currently, 28 estuaries located along the Atlantic, Gulf, and Pacific coasts and in Puerto Rico are designated as estuaries of national significance. The NEP employs a watershed approach, using extensive public participation, collaborative problem solving and science-based approaches to address watershed challenges.

Learn more about the Albemarle-Pamlico National Estuary Partnership, visit: <http://www.apnep.org>

To learn more about the National Estuary Program, visit: <https://www.epa.gov/nep>

R091

If you would rather not receive future communications from Environmental Protection Agency, let us know by clicking [here](#).  
Environmental Protection Agency, 1200 Pennsylvania Avenue NW, Washington, DC 20460 United States

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Message

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**From:** Clint Woods [cwoods@csg.org]  
**Sent:** 5/17/2017 9:13:43 PM  
**To:** Konkus, John [konkus.john@epa.gov]  
**Subject:** Follow Up  
**Attachments:** FY 16 holdback certifications package 040616.doc; AAPCA Grant Proposal Work-Plan and Budget Narrative - updated 9.28.pdf; oppEPA-CEP-01-cfda66.034.pdf

John,

Thanks so much for the time and assistance. Attached are the items we had discussed (I pulled out the work-plan narrative to make it easier), and email below is an example.

Clint  
AAPCA

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**From:** Perry, Stuart [mailto:Perry.Stuart@epa.gov]  
**Sent:** Friday, April 22, 2016 2:45 PM  
**To:** Hays, Karen <Karen.Hays@dnr.ga.gov>; Fernandez, Lorenzo <LFERNANDEZ@broward.org>; david.brigman@buncombecounty.org; campbell@epchc.org; colby bob@mail.chattanooga.gov; barnetwm@forsyth.cc; laliddington@aqm.co.knox.tn.us; bob.rogers@shelbycountytg.gov; danny.shea@huntsvilleal.gov; laxmana.tallam@flhealth.gov; muthim@miamidade.gov; Rhodes, Leslie <leslie.rhodes@mecklenburgcountync.gov>; rwg@adem.state.al.us; sean.alteri@ky.gov; Holman, Sheila <sheila.holman@ncdenr.gov>; thompsrb@dhec.sc.gov; keith.talley@louisvilleky.gov; renee.parker@ocfl.net; justin.b.green@dep.state.fl.us; Corey.M.Masuca@jcdh.org; Jonathan.Stanton@jcdh.org; john.finke@nashville.gov; Dallas Baker@deq.state.ms.us; Satyal, Ajaya <asatyal@co.pinellas.fl.us>; michelle.b.walker@tn.gov; Long, Melissa <MelissaL@coj.net>  
**Cc:** tallen@pinellascounty.org; barry.stephens@tn.gov; quincy.styke@tn.gov; keith.bentley@dnr.state.ga.us; robinson@coj.net; Smith, Miya <Smith.Miya@epa.gov>; john.hughes@dep.state.fl.us; adh@adem.state.al.us; GH@adem.state.al.us; hornback@metro4-sesarm.org; chuck.mueller@dnr.state.ga.us; Graf, Gwendolyn <Graf.Gwendolyn@epa.gov>; Shelmon, Shantel <Shelmon.Shantel@epa.gov>; Isom, Angela <Isom.Angela@epa.gov>; Rinck, Todd <Rinck.Todd@epa.gov>; Worley, Gregg <Worley.Gregg@epa.gov>; Perry, Stuart <Perry.Stuart@epa.gov>; Kemker, Carol <Kemker.Carol@epa.gov>; lida.galbreath@tn.gov; Abraczinskas, Michael <michael.abraczinskas@ncdenr.gov>; Johnson, Kristine <Johnson.Kristine@epa.gov>; Rao, Seema <Rao.Seema@epa.gov>; Mitchell, Ken <Mitchell.Ken@epa.gov>  
**Subject:** FW: Identification/Approval of FY 2016 Section 105 funding holdback requests

Air Directors and other contacts:

Attached is a letter addressing the holdback certification for Section 105 state and local funding for FY 2016 that will provide approval for funding of "associated program support" and other activities that you are supporting through SESARM and Metro 4. Consistent with last year's version of the holdback documents and at your request, we have attempted to provide detailed information about funding needs for the various program activities (e.g., NACAA dues, SESARM/Metro 4 costs, etc.) in order to make the holdback certification process go as smoothly as possible. We recognize that information regarding the final regional allocation amount is not available at this time, only that we are assuming that the funding amount available for 2016 will be held at the FY 2015 post rescission funding level. In order for EPA staff to move forward in an expedited manner to make the final FY 16 grant awards once final funding decisions are made, we decided to move forward with collecting holdback certifications

from each of the air agencies in Region 4 based on the assumption that Region 4 will receive the same amount of funding for FY 2016 that we received in FY 2015.

We have included again this year information to highlight your ability to document holdbacks for activities such as providing for lead sample analysis costs through the national contract (e.g., Memphis, KY, MS, etc.) and to document information on any travel/training holdbacks that you are requesting to be provided to SESARM/Metro 4 on behalf of your agency. Your submittal will document these holdback requests for our grant records.

Regarding the SESARM/Metro 4 holdbacks, SESARM/Metro 4 has asked for funding to be held out of the FY 2015 allocation to provide resources for the following activities: (1) continuing office operations; and (2) support for meetings. All of the costs for SESARM/Metro 4 are detailed in the attached word document. For this exercise, EPA is asking for your approval to hold back a total of \$328,500 in STAG funds to support the continuing office operations for SESARM/Metro 4.

Regarding the holdback of FY 2016 funding to fund NACAA dues on your behalf for 2017, we have been told by EPA headquarters that they do not have any NACAA dues information at this time. We understand that NACAA will be having a dues discussion with its membership at the upcoming NACAA Board meeting in May. For the purpose of this exercise, EPA Headquarters suggested that we share with you information about the FY 2016 holdback/direct bill dues amounts and assume that NACAA may ask for a slight increase in the dues for next year (estimated to be somewhere in the range of 3%). As part of this request, we have shown the overall estimated amount for NACAA dues to be \$237,647 which factors in the estimated 3% increase to everyone's dues compared to the FY 2016 NACAA dues. As an attachment to this request, we have included the actual dues information for NACAA for FY 2016 (paid for by the FY 2015 holdback). With this request, we are asking that you indicate your preference for continuing to support withholding of funding (or direct billing by NACAA) to provide for the payment of 2017 NACAA dues on your behalf, and if so how much (for this exercise we are estimating that the dues for 2017 may increase by 3% compared to the amount charged by NACAA for FY 2016 dues). (Please review the options outlined in the holdback certification form to indicate your choice for how to handle the NACAA dues).

Given the lateness in getting this package out to you and our desire to move forward with the award of funding to your Agencies in a timely manner, I would like to request an expedited review of this package, and if at all possible, that your office provide a response to Miya Smith of our office ([smith.miya@epa.gov](mailto:smith.miya@epa.gov)) (with a copy sent to me) by Wednesday May 4, 2016. Please do not hesitate to give me a call if you have any questions on the package or if you believe you will need additional time!

Stuart D. Perry  
Immediate Office - Office of Grants Management and Strategic Planning  
Air, Pesticides and Toxics Management Division  
404-562-8980  
[perry.stuart@epa.gov](mailto:perry.stuart@epa.gov)

**Association of Air Pollution Control Agencies  
Grant Application Package**

Narrative Proposal Work-Plan

**The Narrative Proposal Work-Plan must contain the following 4 parts: linkage to strategic plan [pg. 1], project summary [pgs. 2-6], environmental results [pg. 6], and budget [attached].**

**Linkage to EPA's Strategic Plan.** The applicant must describe how the project will support EPA Strategic Plan Goal 1 'Addressing Climate Change and Improving Air Quality; Objective 1.1 'Address Climate Change' and Objective 1.2 'Improve Air Quality' of EPA's 2014-2018 Strategic Plan. Please read EPA's FY 2014-2018 Strategic Plan for more information.

**Project Title: Coordinate Activities of State and Local Air Quality Agencies**

Through this project, the Association of Air Pollution Control Agencies (AAPCA) will directly support more than 30 environmental and air quality agencies responsible for implementing the federal Clean Air Act and working with the U.S. Environmental Protection Agency (EPA) to fulfill air and climate improvement goals found in *EPA's FY 2014-2018 Strategic Plan*. AAPCA's coordination of member activities will provide a forum for EPA to convey information to and collaborate with state and local agencies in air quality efforts, specifically those outlined in Goal 1 of the *Strategic Plan* "Addressing Climate Change and Improving Air Quality." Member engagement will provide the opportunity for important feedback from air quality experts at the state and local levels.

The Association of Air Pollution Control Agencies is a consensus-driven organization focused on assisting state and local air quality agencies and personnel with implementation and technical issues associated with the Clean Air Act. AAPCA's members work collaboratively on behalf of states and the communities they protect to act as a conduit and to provide feedback to federal regulators on air quality rules that have significant impacts across the entire nation. AAPCA currently represents and supports 20 state and 14 local air quality agencies, which have delegated responsibility for air quality for nearly half of the population of the United States. For many of these agencies, AAPCA serves as their only national association focused on Clean Air Act issues.

Air agencies are responsible for the implementation of new rules and regulations under the Clean Air Act, as well as collecting data used to inform the EPA for rulemakings. As noted in *EPA's FY 2014-2018 Strategic Plan*, "Consultation with our federal, state, local, and tribal government partners and our many stakeholders is an integral part of the Agency's strategic planning process" (pg. 5). As a primary liaison for member state and local air pollution control agencies, AAPCA is a key conduit for EPA to communicate to member agencies regulatory actions and other decisions related to the Clean Air Act. This project will continue AAPCA's coordination of state and local participation in a multitude of stakeholder processes as EPA provides strategic goals to achieve as a nation and promulgates rules, regulations, and guidance to improve air quality.

The primary goal of this project is to coordinate the activities of state and local air quality agencies as they relate to the Clean Air Act. Project components include providing a technical forum through webinars, conference calls, and in-person meetings; expeditiously disseminating proposed and final EPA regulations, guidance documents and policy statements; and providing resources to inform member feedback on EPA actions.



**Project Summary/Approach:** The summary shall contain the following components (i – ix):

**i. Detailed project summary, description of specific actions and methods to be undertaken and the responsible institutions, including estimated time line for each task.**

This project will provide robust interaction between states and EPA by keeping states up-to-date on Clean Air Act developments through technical committees, workgroup forums, resource development and air quality indicator information. Through AAPCA's affiliation with the Council of State Governments (CSG), this grant will also be leveraged to provide opportunities for state officials from all branches of government as well as other affiliated CSG associations to learn about the Clean Air Act through webinars and conference calls with EPA and AAPCA members.

This project will also support EPA Strategic Plan Goal 1 'Addressing Climate Change and Improving Air Quality; Objective 1.1 'Address Climate Change' and Objective 1.2 'Improve Air Quality' of *EPA's FY 2014-2018 Strategic Plan* through information sharing among innovative air agencies and the development of resources to allow agencies to focus on implementation of key Clean Air Act programs. Specifically, this project will include regular electronic updates, Board and committee conference calls, webinars, in-person meetings, and resource development, detailed below:

- AAPCA E-Updates. AAPCA publishes electronic updates (E-Updates) several times per week, distributed to members via email. This project will include a minimum of 104 newsletters (52 per year) to members.
- AAPCA Technical Committees. AAPCA has eleven active technical committees: Training; Best Practices; NAAQS/SIP; Modeling; Emissions Inventory; Local Government; Ambient Monitoring; Compliance, Enforcement, and Testing; Permitting and NSR; Energy; and Public Outreach & Information. This project will utilize AAPCA committees to provide an educational and technical forum for members to discuss Clean Air Act issues, learn about best practices, and interact with EPA counterparts.

Timeline: AAPCA's committee call schedule is ongoing and partially subject to EPA actions, but committees average four calls per year as well as a committee session during AAPCA's in-person meetings.

- Resources Involving Air Quality Indicators and Metrics. This project will involve keeping AAPCA members apprised of best practices and air quality trends, including EPA's Green Book, Report on the Environment, and Air Quality Trends. AAPCA will develop resources dedicated to communicating state, local, national, and international sources of air quality trends.

Timeline: AAPCA will continuously update members on breaking air quality reports, and will produce several products by close of the project (October 2018).

- Resources to Engage EPA Offices. This project will include an expanded series of webinars and development of training materials to support comprehensive understanding of EPA and the Clean Air Act for member agency personnel.

Timeline: AAPCA will provide eight webinars or conference calls as part of this project, approximately every three months.

- Personal Air Sensor Workgroup. As part of this project, AAPCA will develop resources to better inform air agencies about technology involving personal air sensors. Resources utilized will

include webinars, conference calls, sessions and panels at in-person meetings, and public communication materials, as well as updates to AAPCA's Personal Air Sensor Resource webpage.

Timeline: AAPCA's Personal Air Sensor Workgroup will have a conference call three times per year, or a total of six calls as part of this project. Educational webinars or in-person meetings may take the place of a conference call. The resource page will be updated as needed.

- Partnership with the Council of State Governments. This project will include joint webinars and conference calls with CSG, the nation's only organization serving all three branches of government, that will provide educational opportunities to state officials about Clean Air Act issues. Opportunities for collaboration with other CSG affiliations will also be accessible as part of this project.

Timeline: AAPCA will collaborate with CSG or affiliate organizations to provide educational programming on timely Clean Air Act topics three times per year, or six total programs over the course of this project.

## **ii. Description of the associated work products to be developed.**

### AAPCA E-Updates

AAPCA will publish electronic member updates several times per week in order to provide a leading source for AAPCA's state and local members of news, EPA updates, Federal Register notices of interest, training opportunities, and other information related to air quality. Importantly, the updates will be flexible in both content and scheduling, allowing AAPCA to focus on providing members with breaking news as well as comprehensive updates and information. AAPCA serves a conduit for formal and informal announcements from U.S. EPA as well as a facilitator of feedback from state and local agencies.

### AAPCA Technical Committees

In addition to a board of directors representing air agencies, AAPCA has 11 active committees that will provide opportunities for regular calls, webinars, and information sharing among members, and with counterparts from EPA. Committees are comprised of staff from state air agencies, local air agencies, and multi-jurisdictional organizations, and are a key avenue for EPA to communicate with AAPCA members and staff.

### Resources Involving Air Quality Indicators and Metrics

As agencies responsible for air pollution control, AAPCA members are keenly interested in metrics that quantify and qualify air quality in their states and localities. Indicator and metric resources that illustrate an area's air quality, particularly in terms of the National Ambient Air Quality Standards, are important as AAPCA and its members communicate with the public. Because of state and local interest in these indicators/metrics, AAPCA will keep members up-to-date on EPA resources involving air quality measurements, including – but not limited to – the Green Book, the Report on the Environment, and Air Quality Trends, so that they are able to accurately characterize air quality to the public. This project will allow AAPCA to develop, consolidate, and communicate state, local, national, and international sources of air quality trends into a single resource, as well as highlight particular positive developments and best practices in an annually updated resource.

### Resources to Engage EPA Offices

Providing a robust role for state and local experts in EPA's scientific and regulatory process is important to creating the best opportunities for air pollution control. AAPCA will undertake steps to develop and update resources to better inform state and local air agencies, helping them to meaningfully engage and

contribute to EPA's work related to the Clean Air Act. In addition, this project will include an expanded series of webinars and development of training materials to support comprehensive understanding of EPA and the federal Clean Air Act for member agency personnel.

#### Personal Air Sensor Workgroup

In April 2016, AAPCA initiated a workgroup to focus on personal air sensors as a way for states to share information and explore the increasingly popular technology. Workgroup goals established as part of this project include creating educational and informational opportunities regarding "low-cost" or "personal" air sensors; developing public communication documents that define and qualify the technology and resulting data; and coordinating with similar efforts, including EPA's Citizen Science movement, the Office of Air Quality Planning and Standards' Air Sensor Team, the National Advisory Council for Environmental Policy and Technology (NACEPT), and the E-Enterprise Advanced Monitoring Team.

Coordination with other groups focused on these type of sensors will include conference calls and webinars with AAPCA's workgroup. In the case of the E-Enterprise Advanced Monitoring Team and NACEPT, AAPCA members and staff are part of the team/committee, providing AAPCA an opportunity to be a lead in information-sharing among these groups.

Another central component of AAPCA's efforts regarding personal air sensors includes a Personal Air Sensor Resource webpage to collect related materials, including presentations, studies, publications, webinars, and other items. Designed to be a leading resource for the workgroup and other AAPCA members, the webpage will be updated continuously.

#### Partnership with the Council of State Governments

AAPCA is affiliated with CSG, the nation's only organization serving all three branches of state government. The partnership offers a mechanism by which AAPCA and its members may tap into CSG's products and services, and a forum for bringing issues to a broader, collective audience. This includes collaborating with executive, legislative, and judicial officials through CSG's policy areas, regions, and affiliates.

For example, in May 2016, AAPCA coordinated the webinar "U.S. EPA and State Perspectives on Clean Air Act Rules for Stationary/Emergency Engines" with the National Association of State Facilities Administrators, another association affiliated with CSG. The webinar, which had nearly 150 attendees, focused on the RICE MACT and stationary and emergency engines and included speakers from EPA and the North Carolina Department of Environmental Quality.

As part of this project, AAPCA intends to continue to develop programming in coordination with CSG to provide state legislators and other CSG affiliates with opportunities to learn about air quality control issues. Through joint webinars and conference calls, AAPCA and CSG can provide a forum for states and affiliate associations to learn about the Clean Air Act, find out about regulatory actions that impact their constituency, and interact with AAPCA members and EPA.

### **iii. Explanation of project benefits to the public, and specifically the potential audience(s) served.**

AAPCA's growing membership consists of 20 state environmental agencies and 14 local air quality programs. Member agencies are geographically diverse, constituting significant portions of seven EPA regions. This project will help more than 30 agencies representing nearly half of the American population continue to address climate change and improve air quality by sharing the most up-to-date information regarding air quality, providing a technical forum for the exchange of innovative ideas and best practices,

and developing resources to allow agencies to focus on implementation of key Clean Air Act programs. For many member air agencies, AAPCA serves as their only national association.

**iv. Description of the roles of the applicant and partners.**

Association of Air Pollution Control Agencies (AAPCA)

AAPCA will be responsible for the primary functions of this project. This includes, but is not limited to, coordinating activities among states, disseminating information from EPA, publishing materials discussed in the grant, and scheduling webinars, conference calls, and in-person meetings. AAPCA will also be responsible for reporting requirements related to this grant.

The Council of State Governments (CSG)

AAPCA is an affiliate organization of CSG. The role of CSG will primarily be providing support to AAPCA through accounting services, technical support, human resources, office space, and legal services.

**v. Description of the applicant's organization and experience related to the proposed project.**

The Association of Air Pollution Control Agencies (or AAPCA) is a consensus-driven organization focused on assisting state and local air quality agencies and personnel with implementation and technical issues associated with the federal Clean Air Act. AAPCA's members work collaboratively on behalf of states and the communities they protect to act as a conduit and to provide feedback to federal regulators on air quality rules that have significant impacts across the entire nation. AAPCA currently represents and supports more than 30 state and local air quality agencies, which have delegated responsibility for air quality for nearly half of the population of the United States. For many of these agencies, AAPCA serves as their only national association focused on Clean Air Act issues.

**vi. Description of staff expertise/qualifications, staff knowledge, and resources or the ability to obtain them, to successfully achieve the goals of the proposed project.**

AAPCA's current staff is composed of an Executive Director and a Policy & Membership Associate. Staff's primary function is providing support to member agencies. All coordination activities and other project components specified in this project are the responsibility of AAPCA staff, as is grant reporting.

**vii. Description of the applicant's approach, procedures, and controls for ensuring that awarded grant funds will be expended in a timely and efficient manner.**

CSG's management is responsible for the preparation and fair presentation of AAPCA's financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**viii. Budget and estimated funding amounts for each work component/task. A copy of their current indirect cost rate that has been negotiated with a federal cognizant agency.**

	<u>U.S. EPA Funding</u>
<b><u>Personnel</u></b>	
Staff @ 75% of Salary for 2 years	\$ 210,000.00

<b>Total Personnel</b>	\$ 210,000.00
<b><u>Fringe Benefits</u></b>	
53% of Staff Salary	53%(\$210,000)
- Retirement, Health Benefits, FICA, SUI	\$ 111,300.00
<b>Total Fringe Benefit</b>	\$ 111,300.00
<b><u>Travel</u></b>	
Travel to AAPCA Meetings [2 staff twice per year (4 total meetings)]	
- Air Travel	\$ 4,000.00
- Hotel @ \$100/day (2 rooms/meeting x 3 days/meeting x 4 meetings = 24 total hotel days)	\$ 2,400.00
- Meals & Incidental Expenses @ Federal Per Diem Rates (2 staff x 4 days/meeting = 32 per diem days)	\$ 1,500.00
Conference Travel [2 staff averaging 2 conferences each/year, 3 days/conference]	
- Air Travel	\$ 4,000.00
- Hotel @ \$100/day	\$ 2,400.00
- Meals & Incidental Expenses @ Federal Per Diem Rates	\$ 1,100.00
<b>Total Travel</b>	\$ 15,400.00
<b><u>Equipment</u></b>	
N/A	\$ -
<b>Total Equipment</b>	\$ -
<b><u>Supplies</u></b>	
Office and related supplies	\$ 2,000.00
<b>Total Supplies</b>	\$ 2,000.00
<b><u>Other</u></b>	
Printing, Photocopies, Equipment/Technology Rentals	\$ 4,000.00
<b>Total Other</b>	\$ 4,000.00
<b><u>Indirect Charges</u></b>	
Federal Negotiated Indirect Cost Rate = 26% (Indirect Rate x Personnel = Indirect Costs)	26%(\$210,000)
Indirect Charges	\$ 54,600.00
<b>Total Indirect Charges</b>	\$ 54,600.00
<b>Total Funding</b>	\$ 397,300.00

<b>Total Project Cost</b>	<b>\$ 397,300.00</b>

**ix. Discussion of how the project promotes Environmental Justice concerns.**

AAPCA's members have delegated Clean Air Act responsibilities. This project will include communicating EPA's Environmental Justice efforts and educational opportunities to member agencies. Specifically, AAPCA will notify members of, and participate in, EPA webinars, conference calls, and other opportunities related to Environmental Justice, with the intent of keeping state and local agencies informed for regulatory purposes. AAPCA will also coordinate member participation and feedback related to EPA's Environmental Justice programs, including EJSCREEN and EJ2020.

**Environmental Results—Outcomes, Outputs and Performance Measures**

Identify the expected quantitative and qualitative outcomes and outputs of the project, including what performance measurements or other means will be used to track and measure your progress towards achieving the expected outcomes and outputs and how the results of the project will be evaluated.

AAPCA will evaluate the success of this project based four primary measurements, outlined below with details regarding each project component:

- 1.) Timeliness. A primary goal of this project is to provide member air agencies with the most up-to-date information possible. Through including newsletter updates, conference calls, webinars, in-person meetings, and publications, AAPCA will be providing a variety of resources and opportunities for agencies to obtain information and engage early.
- 2.) Engagement with U.S. EPA. A primary component of this project will be providing a forum for member agencies to interact with EPA. AAPCA's coordination of activities of state and local air quality agencies will include scheduling stakeholder opportunities for members with EPA, soliciting member feedback on EPA actions, organizing in-person meetings, and creating educational opportunities regarding timely Clean Air Act topics.
- 3.) Meeting the Schedule of Project Components. AAPCA has committed to the following as part of this project, and will consider this portion of the project a success if this schedule is met:
  - E-Updates – a minimum of 104 (52 per year) to members;
  - Committee calls – an average of four (4) calls per year per committee;
  - Resources to Engage EPA Offices – four (4) webinars or conference calls per year, or a total of eight (8);
  - Personal Air Sensor Workgroup – three (3) workgroup calls per year, or a total of six (6), subject to being replaced by a webinar or in-person meeting; and
  - Educational collaboration with CSG – three (3) workgroup calls per year, or a total of six (6).
- 4.) Completion of Project Products: As part of this project AAPCA will maintain a Personal Air Sensor Resource webpage and will produce several products related to air quality reports by close of the project (October 2018). AAPCA will consider completion of these components as contributing to the success of the project, with the goal of creating products that are able to be maintained and updated.

### **Detailed Budget Narrative (See Budget Sample)**

Clearly explain how EPA funds will be used. This section provides an opportunity for a narrative description of the budget found in the SF-424A. Applicants must itemize costs related to personnel, fringe benefits, contractual costs, travel, equipment, supplies, other direct costs, indirect costs, and total costs.

Applicants should use the following instructions, budget object class descriptions, and example table to complete the Budget Detail section of the work plan.

- **Personnel - List all staff positions by title. Give annual salary, percentage of time assigned to the project, and total cost for the budget period.** This category includes only direct costs for the salaries of those individuals who will perform work directly for the project (generally, paid employees of the applicant organization). If the applicant organization is including staff time (in-kind services) as a cost share, this should be included as Personnel costs. Personnel costs do not include: (1) costs for services of consultants, contractors, consortia members, or other partner organizations, which are included in the “Contractual” category; (2) costs for employees of subrecipients under subawards, which are included in the “Other” category; or (3) effort that is not directly in support of the proposed project, which may be covered by the organization’s negotiated indirect cost rate. The budget detail must identify the personnel category type by Full Time Equivalent (FTE), including percentage of FTE for part-time employees, number of personnel proposed for each category, and the estimated funding amounts.

AAPCA currently employs two full-time staff, an Executive Director and a Policy & Membership Associate. The Association currently has budgeted \$140,000 per year for salaries. This project will utilize 75 percent of staff time over the course of two years, therefore AAPCA is requesting EPA funding for 75 percent of staff salaries for the duration of this project.

**Total amount requested for personnel salary: \$210,000.00**

- **Fringe Benefits - Identify the percentage used, the basis for its computation, and the types of benefits included.** Fringe benefits are allowances and services provided by employers to their employees as compensation in addition to regular salaries and wages. Fringe benefits include, but are not limited to the cost of leave, employee insurance, pensions and unemployment benefit plans.

Benefits include: Dental/Vision (.70%), Life Insurance (.11%), Disability (.33%), Medical (5.68%), Retirement (38%), Medicare (1.42%), Social Security (6.01%) Unemployment, Workers Compensation Insurance and Flexible Savings Account (1.16%).

**Total amount requested for Fringe Benefits: \$111,300.00**

- **Travel - Specify the mileage, per diem, estimated number of trips in-State and out-of-State, number of travelers, and other costs for each type of travel.** Travel may be integral to the purpose of the proposed project (e.g. inspections) or related to proposed project activities (e.g. attendance at meetings). Travel costs do not include: (1) costs for travel of consultants, contractors, consortia members, or other partner organizations, which are included in the “Contractual” category; (2) travel costs for employees of subrecipients under subawards, which are included in the “Other” category.

AAPCA has budgeted \$15,400 for travel for this project. This is anticipated to cover travel expenses for two staff for two years, and includes air travel (\$8,000), hotel (\$4,800), and a per diem for meal and incidentals (\$2,600).

Travel for this project is broken into two major categories. The first is travel to AAPCA's in-person meetings, which are scheduled twice per year (Spring and Fall) and require all staff to attend. The second category is staff travel to conferences and meetings for educational and information sharing purposes, and this project estimates two staff members traveling to two conferences each year (four total conferences) for an average of three days each.

**Total amount requested for Travel: \$15,400.00**

- **Equipment - Identify each item to be purchased which has an estimated acquisition cost of \$5,000 or more per unit and a useful life of more than one year.** Equipment also includes accessories necessary to make the equipment operational. Equipment does not include: (1) equipment planned to be leased/rented, including lease/purchase agreement; or (2) equipment service or maintenance contracts. These types of proposed costs should be included in the "Other" category. Items with a unit cost of less than \$5,000 should be categorized as supplies, pursuant to 40 CFR 31.3 and 30.2. The budget detail must include an itemized listing of all equipment proposed under the project.

Not applicable to this project.

**Total amount requested for Equipment: \$0**

- **Supplies - "Supplies" means all tangible personal property other than "equipment".** The budget detail should identify categories of supplies to be procured (e.g., laboratory supplies or office supplies). Non-tangible goods and services associated with supplies, such as printing service, photocopy services, and rental costs should be included in the "Other" category.

AAPCA has budgeted \$2,000 for supplies for this project, which includes general office supplies and technology as well as mailing and postage expenses.

**Total amount requested for Supplies: \$2,000.00**

- **Contractual - Identify each proposed contract and specify its purpose and estimated cost.** Contractual/consultant services are those services to be carried out by an individual or organization, other than the applicant, in the form of a procurement relationship. Leased or rented goods (equipment or supplies) should be included in the "Other" category. The applicant should list the proposed contract activities along with a brief description of the scope of work or services to be provided, proposed duration, and proposed procurement method (competitive or non-competitive), if known.

Not applicable to this project.

**Total amount requested for Contracts: \$0**

- **Other - List each item in sufficient detail for EPA to determine the reasonableness and allowability of its cost.** This category should include only those types of direct costs that do not fit in any of the other budget categories. Examples of costs that may be in this category are: insurance, rental/lease of equipment or supplies, equipment service or maintenance contracts,



printing or photocopying, rebates, and subaward costs. Subawards (e.g., subgrants) are a distinct type of cost under this category. The term “subaward” means an award of financial assistance (money or property) by any legal agreement made by the recipient to an eligible subrecipient. This term does not include procurement purchases, technical assistance in the form of services instead of money, or other assistance in the form of revenue sharing, loans, loan guarantees, interest subsidies, insurance, or direct appropriations. Subcontracts are not subawards and belong in the contractual category. Applicants must provide the aggregate amount they propose to issue as subaward work and a description of the types of activities to be supported.

AAPCA is requesting \$4,000 to cover expenses related to printing, photocopying, and equipment/technology rentals.

**Total amount requested for Other: \$4,000**

- **Indirect Charges - If indirect charges are budgeted, indicate the approved rate and base.** Indirect costs are those incurred by the grantee for a common or joint purpose that benefit more than one cost objective or project, and are not readily assignable to specific cost objectives or projects as a direct cost. In order for indirect costs to be allowable, the applicant must have a federal or state negotiated indirect cost rate (e.g., fixed, predetermined, final or provisional), or must have submitted a proposal to the cognizant Federal or State agency. Examples of Indirect Cost Rate calculations are shown below:
- Personnel ( $\text{Indirect Rate} \times \text{Personnel} = \text{Indirect Costs}$ )
  - Personnel and Fringe ( $\text{Indirect Rate} \times \text{Personnel \& Fringe} = \text{Indirect Costs}$ )
  - Total Direct Costs ( $\text{Indirect Rate} \times \text{Total direct costs} = \text{Indirect Costs}$ )
  - Direct Costs minus distorting or other factors such as contracts and equipment  
( $\text{Indirect Rate} \times (\text{total direct cost} - \text{distorting factors}) = \text{Indirect Costs}$ )

CSG’s federally approved indirect rate is 26% of total direct costs charged on a base of total direct costs excluding capital equipment, participant support costs (including non-staff travel), pass-through funds, and the portion of each subaward or contract over \$25,000. See the negotiated indirect cost recovery agreement letter executed between CSG and the U.S. Department of Justice for additional information on indirect cost recovery.

**Total amount requested for Indirect Charges: \$54,600.00**

April 22, 2016

4APT-IO

Dear State/Local Air Director:

The U.S. Environmental Protection Agency (EPA) has authority to provide associated program support entering into a contract, grant or interagency agreement for the benefit of the section 105 grant recipients. This support is funded by holding back section 105 funds available to the state or local agency. In order for EPA to use section 105 funds for associated program support, the following conditions must be met:

1. The support must be for an activity that is the inherent responsibility of section 105 recipients.
2. The support must be of primary benefit to the agency that authorizes funds to be held back.
3. The funds must be held back at the request of the section 105 recipient prior to the national allocation of funds to Regions.

Examples of associated program support EPA has provided include EPA grant awards to multi-jurisdictional organizations (MJOs) such as National Association of Clean Air Agencies (NACAA), Southeastern Local Air Pollution Control Agencies (Metro-4), Southeastern States Air Resources Management (SESARM), and Mid Atlantic Regional Air Management Association (MARAMA) and interagency agreements with other federal agencies such as National Park Service. Funds held back for award to multi-jurisdictional organizations are subject to the prior consent/consultation with the State environmental commissioner or higher authority that you are expected to consult with on external expenditure (if applicable to your Agency).

To request that funds be held back for associated program support in FY2016, please review the instructions in Enclosure 1, complete Enclosure 2 and Enclosure 3, and submit them to Miya Smith via email at [ [HYPERLINK "mailto:Smith.Miya@epa.gov"](mailto:Smith.Miya@epa.gov) ] (with a copy to me at [perry.stuart@epa.gov](mailto:perry.stuart@epa.gov)) no later than Wednesday, **May 4, 2016, if at all possible**. Please contact me at (404) 562-8980 or Ms. Smith at (404) 562-9091 if you have any questions or need additional information, or would like to request additional time.

Sincerely,

/s/

Stuart D. Perry  
Office of Grants Management and Strategic  
Planning

cc: John Hornback, Metro 4/SESARM

Enclosures

## **Enclosure 1**

### **EPA Region 4 FY 16 Procedures for Identifying Section 105 Grant Hold Backs For Associated Program Support**

#### **I. National and Regional Holdbacks**

Enclosure 2 identifies national and regional budget requests EPA has received from SESARM, Metro 4 and NACAA for administrative operations and special projects intended to benefit multiple air agencies (refer to Enclosure 4 for specific agency amounts for NACAA support). When completed, this form authorizes EPA to hold back Section 105 funds from the authorizing agency for direct award to the applicable MJOs. Unless otherwise specified by the contributing agencies, Region 4 will hold back funds to support the approved SESARM administrative operations and special project budget on a pro-rata basis among Region 4 states and hold back funds to support the approved Metro 4 budget on a pro-rata basis among Region 4 local agencies.

#### **II. Individual Agency Holdbacks**

Enclosure 3 allows section 105 recipients in Region 4 to identify hold backs specific to their agency, including funds that EPA awards as a grant to an MJO (e.g., travel/training dollars – amounts), funds that EPA awards through an interagency agreement with another federal agency, and funds that your agency directs to be provided to some separate activity (e.g., **funding for lead sample analysis as part of the EPA national contract (see enclosure 5)**). The requesting state or local agency specifies the multi-jurisdictional or federal agency to receive the funds, the amount to be held back and the type of activity to be supported. When completed, this form authorizes EPA to hold back Section 105 funds as specified.

## Enclosure 2

### Authorization for National and Regional Holdbacks

I authorize EPA to hold back funds from the FY 2016 Section 105 allocation for direct award to applicable MJOs identified below. By signing this form, I am indicating that I have consulted with the state environmental commissioner (or appropriate official at the local agency level) regarding these holdbacks.

	<b><i>Authorization to Return Unspent Grant Funds to MJO Organization</i></b>	<b><i>FY 2016 Authorization to Hold Back Funds or Direct Bill</i></b>	<b>Basis</b>
1. SESARM Operations and Meeting Support	N/A	\$229,315 <sup>1</sup>	Pro-Rata
2. SESARM Technical Project (Ozone and Fine Particle SIP)	\$0 <sup>2</sup>	\$0 <sup>2</sup>	States/locals sharing costs
3. Metro 4 - Operations and Meeting Support	N/A	\$99,185 <sup>3</sup>	Pro-Rata
4. NACAA Admin Costs for Direct Award by EPA or for Direct Bill from NACAA <sup>6</sup>	N/A	\$ <sup>4</sup>	NACAA approach <sup>5</sup>

NACAA funding Options utilizing FY 16 funding - Please advise of your intent regarding the national holdback from 2016 funds that will support NACAA's 2017 operating budget:

- ☐ No national holdback. No direct bill.
- ☐ No national holdback. Direct bill. Completion of form will provide acknowledgement of a NACAA dues billing amount estimated to be the FY 16 (NACAA Budget year) dues amount plus a slight increase (estimated at a 3% increase as a placeholder). See Enclosure 4. The amount or changes to the amount should be noted on the form above
- ☐ National holdback. Completion of form will provide acknowledgement of NACAA dues billing amount estimated to be the FY 16 (NACAA Budget year) dues amount plus a slight increase (estimated at a 3% increase as a placeholder). See Enclosure 4. The amount or any changes to the amount should be noted on the form above.

<sup>1</sup> Per conversation with J. Hornback on 4/15/16

<sup>2</sup> Per conversation with J. Hornback on 4/15/16, no funding to support technical projects are needed at this time, but may be refined during FY 17.

<sup>3</sup> Per conversation with John Hornback on 4/15/16,.

<sup>4</sup> The total amount of FY 16 funding (\$237,647) has been estimated based on factoring in a slight increase (i.e., 3%) to the FY 16 NACAA dues amounts based on an assumed increase by NACAA for its FY 2017 dues. This amount is not final and is only an estimate for the purpose of drafting the national allocations to be distributed to the Regions. NACAA will be having a Board meeting sometime in May to discuss their proposed needs with the membership. The funds to be held off the top and/or direct billed will be tracked by EPA, and will be accounted for on behalf of each of the Region 4 grantees. For some local programs (i.e., TN and AL locals) not listed on Enclosure 4, we understand that the State agency is paying the local agency's share. If changes to the amounts estimated by using Enclosure 4 with an estimated 3% increase and/or the arrangements for providing the funding (e.g., request for direct billing instead of being held off the top) are desired, please indicate the agency preference for addressing NACAA funding options and/or list the revised amount you are authorizing to provide.

<sup>5</sup>Budget basis – NACAA FY 16 dues with a slight increase (i.e., 3%) factored in for its FY 2017 dues.

<sup>6</sup>Direct Bill Agencies – Alabama, Georgia, Forsyth County, and Tennessee

### Enclosure 3

#### II. Local/State Agency Level Hold Backs

I authorize EPA to hold back funds from the FY 2016 Section 105 allocation for direct award to one or more of the MJOs or federal agencies for activities identified below. By signing this form, I am indicating that I have consulted with the state environmental commissioner regarding any requested holdbacks to MJOs.

MJO or Federal Agency	Activity	Amount
_____	___Lead sample analysis_(Enclosure 5)_____	_____
_____	___Metro 4/SESARM Travel/training holdback___	_____
_____	___Other holdback_____	_____
_____	_____	_____
_____	_____	_____

Director's Signature: \_\_\_\_\_ Agency: \_\_\_\_\_

Date: \_\_\_\_\_

## Enclosure 4

Region	State and Direct-Funded Local Air Agencies	FY 2016 Dues	FY 2015 dues (last year)*
1	Connecticut	31,485	26,950
1	Maine	0	0
1	Massachusetts	44,537	41,200
1	New Hampshire	11,633	10,023
1	Rhode Island	11,408	9,098
1	Vermont	8,440	6,184
	<b>REGION 1</b>	107,504	93,455
2	New Jersey	63,049	56,101
2	New York	107,891	112,429
2	Puerto Rico	17,527	20,122
2	U.S. Virgin Islands	2,515	1,587
	<b>REGION 2</b>	190,982	190,239
3	Delaware	8,969	7,200
3	DC	6,792	5,238
3	Maryland	37,806	35,320
3	Pennsylvania	90,330	85,180
3	Virginia	43,157	45,058
3	West Virginia	15,452	13,551
	<b>REGION 3</b>	202,506	191,547
4	Alabama	31,022	30,407
4	Florida	0	0
4	Pinellas County, FL	4,194	4,689
4	Broward County, FL	6,950	8,395
4	Jacksonville, FL	6,370	6,311
4	Orange County, FL	4,317	5,029
4	Miami-Dade Co, FL	10,068	11,782
4	Hillsborough County, FL	6,331	6,594
4	Palm Beach Co, FL	5,068	6,031
4	Georgia	42,606	48,508
4	Kentucky	27,515	27,182
4	Mississippi	16,525	17,133
4	North Carolina	0	0
4	Western North Carolina	2,011	1,764
4	Mecklenburg Co.	5,523	5,288
4	Forsyth County	3,636	3,048
4	South Carolina	22,959	24,079
4	Tennessee	35,632	36,600
	<b>REGION 4</b>	230,725	242,840
5	Illinois	83,546	82,878
5	Indiana	0	0

5	Indianapolis	5,510	5,421
5	Michigan	62,105	62,775
5	Minnesota	32,412	32,486
5	Hamilton County, OH	5,735	5,592
5	OLAPCOA (Ohio Local Agencies)	18,260	17,964
5	Wisconsin	37,506	36,657
	<b>REGION 5</b>	250,756	248,414
6	Arkansas	15,015	16,012
6	Louisiana	0	0
6	New Mexico	15,062	12,626
6	Oklahoma	21,244	21,774
6	Texas	0	0
6	El Paso, TX	3,180	3,704
	<b>REGION 6</b>	54,501	54,116
7	Iowa	17,792	18,202
7	Kansas	17,209	17,526
7	Missouri	36,640	36,785
7	Nebraska	11,413	11,349
	<b>REGION 7</b>	83,054	83,862
8	Colorado	33,395	31,999
8	Montana	11,177	8,562
8	North Dakota	0	0
8	South Dakota	0	0
8	Utah	23,911	20,099
8	Wyoming	6,869	5,057
	<b>REGION 8</b>	75,353	65,717
9	Arizona	48,673	44,128
9	California	197,213	209,288
9	Nevada	18,447	13,258
9	Hawaii	12,016	13,245
9	American Samoa	615	491
9	Guam	1,476	1,293
9	Northern Mariana Islands	0	0
	<b>REGION 9</b>	278,440	281,703
10	Alaska	11,264	7,717
10	Idaho	12,792	11,089
10	Oregon	29,071	26,415
10	Washington	43,125	42,171
	<b>REGION 10</b>	96,251	87,392
	<b>NATIONAL</b>	\$1,570,072	\$1,539,285

\*Previous year's figures provided for your information.

\*\*Region 4's Total amount from FY 2015 funding to pay the FY 2016 NACAA dues was \$230,725. If you assume a 3% increase, the amount for Region 4 will be \$237,647. This amount may change, but for allocation purposes, we picked a number so that the process could move forward. The actual percentage increase will be addressed by NACAA as part of its Board meeting with membership during May 2016.

## Enclosure 5

FY 2016

Agency	Information Submittal Date	No. Filters	Analysis Type	Column1	Cost Per Filter	Total Cost	Frequency
Kentucky	10/15/2015	152	ICP-MS	glass	\$60.48	\$9,192.96	monthly
Memphis	10/8/2015	60	ICP-MS	glass	\$60.48	\$3,628.80	quarterly
Louisville	10/8/2015	72	XRF		\$53.60	\$3,859.20	quarterly
Mississippi	10/13/2015	120	XRF		\$53.60	\$6,432.00	monthly
Birmingham	10/8/2015	122	XRF		\$53.60	\$6,539.20	quarterly
Hillsborough	10/8/2015	61	XRF		\$53.60	\$3,269.60	quarterly
Tennessee	10/8/2015	134	ICP-MS	glass	\$60.48	\$8,104.32	monthly
South Carolina	10/15/2015	459	ICP-MS	glass	\$60.48	\$27,760.32	monthly





Message

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**From:** Konkus, John [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=555471B2BAA6419E8E141696F4577062-KONKUS, JOH]  
**Sent:** 5/15/2017 1:22:33 PM  
**To:** Clint Woods [cwoods@csg.org]; Gunasekara, Mandy [Gunasekara.Mandy@epa.gov]  
**Subject:** RE: Response to AAPCA's Grant Proposal and Application

Thank you Clint. I'm on the case.

John Konkus  
Environmental Protection Agency  
Deputy Associate Administrator for Public Affairs  
Mobile: (b) (6)

---

**From:** Clint Woods [mailto:cwoods@csg.org]  
**Sent:** Friday, May 12, 2017 5:57 PM  
**To:** Konkus, John <konkus.john@epa.gov>; Gunasekara, Mandy <Gunasekara.Mandy@epa.gov>  
**Subject:** RE: Response to AAPCA's Grant Proposal and Application

John & Mandy,

Thanks so much, and apologies for not attaching before. Have a great weekend!

Clint Woods  
Executive Director  
Association of Air Pollution Control Agencies  
1776 Avenue of the States  
Lexington, KY 40511  
859.244.8040 – office  
[cwoods@csg.org](mailto:cwoods@csg.org)  
<http://www.cleanairact.org>

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**From:** Konkus, John [mailto:konkus.john@epa.gov]  
**Sent:** Friday, May 12, 2017 5:38 PM  
**To:** Gunasekara, Mandy; Clint Woods  
**Subject:** RE: Response to AAPCA's Grant Proposal and Application

Thank you Mandy. Clint hope you're well. Can you send me the letter electronically?

---

**From:** Gunasekara, Mandy  
**Sent:** Friday, May 12, 2017 5:35 PM  
**To:** Clint Woods <cwoods@csg.org>  
**Cc:** Konkus, John <konkus.john@epa.gov>  
**Subject:** RE: Response to AAPCA's Grant Proposal and Application

Thanks, Clint. I've cc'd John Konkus who will be good to connect with on this and other grants issues going forward.

Have a great weekend!  
Mandy

---

**From:** Clint Woods [<mailto:cwoods@csg.org>]  
**Sent:** Friday, May 12, 2017 5:19 PM  
**To:** Gunasekara, Mandy <[Gunasekara.Mandy@epa.gov](mailto:Gunasekara.Mandy@epa.gov)>  
**Subject:** FW: Response to AAPCA's Grant Proposal and Application

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**From:** Salgado, Omayra [<mailto:Salgado.Omayra@epa.gov>]  
**Sent:** Friday, May 12, 2017 3:28 PM  
**To:** Heath Huddleston  
**Cc:** Walters, Margaret; Jason Sloan; Clint Woods  
**Subject:** Response to AAPCA's Grant Proposal and Application

Dear Mr. Huddleston,

Attached is the response to the grant proposal and application dated September 30, 2016. The original will be sent out in regular mail.

Regards,  
Omayra

Omayra Salgado, Director  
Office of Program Management Operations  
U.S. EPA | Office of Air and Radiation  
202-564-1303  
[salgado.omayra@epa.gov](mailto:salgado.omayra@epa.gov)

Message

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**From:** Konkus, John [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=555471B2BAA6419E8E141696F4577062-KONKUS, JOH]  
**Sent:** 3/21/2017 2:12:21 PM  
**To:** J.P. Freire [Ex. 6 Personal Email Address]  
**Subject:** FW: Media Inquiry-Brownfields

We should be doing a release about this right? This is the first I've heard of it.

---

**From:** Brown, Elise [mailto:ebrown@wvec.com]  
**Sent:** Tuesday, March 21, 2017 8:53 AM  
**To:** Press <Press@epa.gov>  
**Subject:** Media Inquiry-Brownfields

Good morning,

I'm Elise Brown, a reporter with the ABC station in Norfolk, Virginia. Today the city is accepting a 200k grant from your agency for Brownfields. I'd like to talk to someone about Brownfields and the importance of cleaning those areas up. This story airs at noon today. I'd be looking to do a phone interview with someone before 10.

[https://cfpub.epa.gov/bf\\_factsheets/gfs/index.cfm?xpg\\_id=9298&display\\_type=HTML](https://cfpub.epa.gov/bf_factsheets/gfs/index.cfm?xpg_id=9298&display_type=HTML)

Thank you,  
Elise

[Ex. 6 Personal Email Address]

Message

**From:** Konkus, John [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=555471B2BAA6419E8E141696F4577062-KONKUS, JOH]  
**Sent:** 3/17/2017 6:17:54 PM  
**To:** coral.davenport@nytimes.com  
**Subject:** EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades

Coral: I wanted to make sure you received this very important news today...

Thank you,

John



**CONTACT:**  
[press@epa.gov](mailto:press@epa.gov)

FOR IMMEDIATE RELEASE

March 17, 2017

## **EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades**

**WASHINGTON** – The U.S. Environmental Protection Agency (EPA) today awarded a \$100 million grant to the Michigan Department of Environmental Quality to fund drinking water infrastructure upgrades in Flint, Mich. The funding, provided by the Water Infrastructure Improvements for the Nation Act of 2016, or WIIN, enables Flint to accelerate and expand its work to replace lead service lines and make other critical infrastructure improvements.

"The people of Flint and all Americans deserve a more responsive federal government," said EPA Administrator Scott Pruitt. "EPA will especially focus on helping Michigan improve Flint's water infrastructure as part of our larger goal of improving America's water infrastructure."

"I appreciate the EPA approving this funding to assist with Flint's recovery," Michigan Governor Rick Snyder said. "Combined with the nearly \$250 million in state funding already allocated, this will help keep Flint on a solid path forward. It's great to see federal, state and local partners continuing to work together to help with infrastructure upgrades and pipe replacements for the people of Flint."

"We are excited and very grateful to receive these much needed funds," said Flint Mayor Karen Weaver. "The City of Flint being awarded a grant of this magnitude in such a critical time of need will be a huge benefit. As we prepare to start the next phase of the FAST Start pipe replacement program, these funds will give us what we need to reach our goal of replacing 6,000 pipes this year and make other needed infrastructure improvements. We look forward to the continued support of the EPA and federal government."

The WIIN funding supplements EPA's Drinking Water State Revolving Fund (SRF), a federal-state partnership. In addition to the federal funds announced today, the State of Michigan is providing the required 20% match of \$20 million. Over the years, EPA has provided more than \$32.5 billion to states for infrastructure upgrades through the Drinking Water State Revolving Fund.

Under President Trump's budget blueprint SRF remains fully funded, and the proposal provides robust funding for the Water Infrastructure Finance and Innovation Act (WIFIA) program to finance critical drinking and wastewater infrastructure.

For more information on the grant: [www.epa.gov/flint](http://www.epa.gov/flint).

R039

If you would rather not receive future communications from Environmental Protection Agency, let us know by clicking [here](#).  
Environmental Protection Agency, 1200 Pennsylvania Avenue NW, Washington, DC 20460 United States

Message

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**From:** Konkus, John [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=555471B2BAA6419E8E141696F4577062-KONKUS, JOH]  
**Sent:** 3/17/2017 5:29:01 PM  
**To:** Rene.Marsh@turner.com  
**Subject:** EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades

Rene: I wanted to make sure you received this very important news today...

Thank you,

John



**CONTACT:**  
[press@epa.gov](mailto:press@epa.gov)

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Environmental Protection Agency, 1200 Pennsylvania Avenue NW, Washington, DC 20460 United States



Message

**From:** Konkus, John [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=555471B2BAA6419E8E141696F4577062-KONKUS, JOH]  
**Sent:** 3/17/2017 3:14:59 PM  
**To:** steve carmody [Ex. 6 Personal Email Address]  
**Subject:** FW: EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades

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**From:** U.S. EPA Media Relations [mailto:noreply-subscriptions@epa.gov]  
**Sent:** Friday, March 17, 2017 11:06 AM  
**To:** Konkus, John <konkus.john@epa.gov>  
**Subject:** EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades



**CONTACT:**  
[press@epa.gov](mailto:press@epa.gov)

FOR IMMEDIATE RELEASE

March 17, 2017

## EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades

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R039

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Environmental Protection Agency, 1200 Pennsylvania Avenue NW, Washington, DC 20460 United States

Message

**From:** Konkus, John [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=555471B2BAA6419E8E141696F4577062-KONKUS, JOH]  
**Sent:** 3/16/2017 10:38:42 PM  
**To:** Gary Ridley [GRIDLEY@mlive.com]  
**CC:** CHUGHES3@mlive.com  
**Subject:** FW: EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades

Gary: As promised...



**CONTACT:**  
[press@epa.gov](mailto:press@epa.gov)

**EMBARGOED UNTIL 11:00 a.m. EDT**  
March 17, 2017

## EPA Awards \$100 Million to Michigan for Flint Water Infrastructure Upgrades

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R039

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Environmental Protection Agency, 1200 Pennsylvania Avenue NW, Washington, DC 20460 United States

Message

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**From:** Konkus, John [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=555471B2BAA6419E8E141696F4577062-KONKUS, JOH]  
**Sent:** 5/18/2017 1:11:16 PM  
**To:** Clint Woods [cwoods@csg.org]  
**Subject:** RE: Follow Up

Thank you.

---

**From:** Clint Woods [mailto:cwoods@csg.org]  
**Sent:** Thursday, May 18, 2017 9:02 AM  
**To:** Konkus, John <konkus.john@epa.gov>  
**Subject:** RE: Follow Up

John,

Sorry for the delay - After confirming with EPA that there had not been a competitive solicitation/open funding opportunity related to state/local coordination for air issues since at least 2006 (<https://www.epa.gov/grants/air-grants-and-funding>), the application was submitted, based on feedback regarding unsolicited proposals, for opportunity EPA-CEP-01 and under CFDA # 66.034 (Surveys, Studies, Research, Investigations, Demonstrations, and Special Purpose Activities Relating to the Clean Air Act). Same as CFDA # as these ones ([https://yosemite.epa.gov/oarm/igms\\_egf.nsf/Reports/Non-Profit%20Grants!OpenView&Start=999&Count=500&Expand=1255#1255](https://yosemite.epa.gov/oarm/igms_egf.nsf/Reports/Non-Profit%20Grants!OpenView&Start=999&Count=500&Expand=1255#1255)). Thanks!

---

**From:** Konkus, John [konkus.john@epa.gov]  
**Sent:** Wednesday, May 17, 2017 10:11 PM  
**To:** Clint Woods  
**Subject:** Re: Follow Up

Was the work plan narrative submitted as part of an application for a competitive grant?

John Konkus  
Deputy Associate Administrator  
Office of Public Affairs  
Cell: Ex. 6 Personal Privacy (PP)

On May 17, 2017, at 5:14 PM, Clint Woods <cwoods@csg.org> wrote:

John,

Thanks so much for the time and assistance. Attached are the items we had discussed (I pulled out the work-plan narrative to make it easier), and email below is an example.

Clint  
AAPCA

---

**From:** Perry, Stuart [mailto:Perry.Stuart@epa.gov]  
**Sent:** Friday, April 22, 2016 2:45 PM  
**To:** Hays, Karen <Karen.Hays@dnr.ga.gov>; Fernandez, Lorenzo <LFERNANDEZ@broward.org>; david.brigman@buncombecounty.org; campbell@epchc.org; colby\_bob@mail.chattanooga.gov; barnetwm@forsyth.cc; laliddington@aqm.co.knox.tn.us; bob.rogers@shelbycountyttn.gov;

[danny.shea@huntsvilleal.gov](mailto:danny.shea@huntsvilleal.gov); [laxmana.tallam@flhealth.gov](mailto:laxmana.tallam@flhealth.gov); [muthim@miamidade.gov](mailto:muthim@miamidade.gov);  
Rhodes, Leslie <[leslie.rhodes@mecklenburgcountync.gov](mailto:leslie.rhodes@mecklenburgcountync.gov)>; [rwg@adem.state.al.us](mailto:rwg@adem.state.al.us);  
[sean.alteri@ky.gov](mailto:sean.alteri@ky.gov); Holman, Sheila <[sheila.holman@ncdenr.gov](mailto:sheila.holman@ncdenr.gov)>;  
[thompsrb@dhec.sc.gov](mailto:thompsrb@dhec.sc.gov); [keith.talley@louisvilleky.gov](mailto:keith.talley@louisvilleky.gov); [renee.parker@ocfl.net](mailto:renee.parker@ocfl.net);  
[justin.b.green@dep.state.fl.us](mailto:justin.b.green@dep.state.fl.us); [Corey.M.Masuca@icdh.org](mailto:Corey.M.Masuca@icdh.org); [Jonathan.Stanton@icdh.org](mailto:Jonathan.Stanton@icdh.org);  
[john.finke@nashville.gov](mailto:john.finke@nashville.gov); [Dallas.Baker@deq.state.ms.us](mailto:Dallas.Baker@deq.state.ms.us); Satyal, Ajaya  
<[asatyal@co.pinellas.fl.us](mailto:asatyal@co.pinellas.fl.us)>; [michelle.b.walker@tn.gov](mailto:michelle.b.walker@tn.gov); Long, Melissa  
<[Melissal@coj.net](mailto:Melissal@coj.net)>

Cc: [tallen@pinellascounty.org](mailto:tallen@pinellascounty.org); [barry.stephens@tn.gov](mailto:barry.stephens@tn.gov); [quincy.styke@tn.gov](mailto:quincy.styke@tn.gov);  
[keith.bentley@dnr.state.ga.us](mailto:keith.bentley@dnr.state.ga.us); [robinson@coj.net](mailto:robinson@coj.net); Smith, Miya <[Smith.Miya@epa.gov](mailto:Smith.Miya@epa.gov)>;  
[john.hughes@dep.state.fl.us](mailto:john.hughes@dep.state.fl.us); [adh@adem.state.al.us](mailto:adh@adem.state.al.us); [GH@adem.state.al.us](mailto:GH@adem.state.al.us);  
[hornback@metro4-sesarm.org](mailto:hornback@metro4-sesarm.org); [chuck.mueller@dnr.state.ga.us](mailto:chuck.mueller@dnr.state.ga.us); Graf, Gwendolyn  
<[Graf.Gwendolyn@epa.gov](mailto:Graf.Gwendolyn@epa.gov)>; Shelmon, Shantel <[Shelmon.Shantel@epa.gov](mailto:Shelmon.Shantel@epa.gov)>; Isom,  
Angela <[Isom.Angela@epa.gov](mailto:Isom.Angela@epa.gov)>; Rinck, Todd <[Rinck.Todd@epa.gov](mailto:Rinck.Todd@epa.gov)>; Worley, Gregg  
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**Subject:** FW: Identification/Approval of FY 2016 Section 105 funding holdback requests

Air Directors and other contacts:

Attached is a letter addressing the holdback certification for Section 105 state and local funding for FY 2016 that will provide approval for funding of "associated program support" and other activities that you are supporting through SESARM and Metro 4. Consistent with last year's version of the holdback documents and at your request, we have attempted to provide detailed information about funding needs for the various program activities (e.g., NACAA dues, SESARM/Metro 4 costs, etc.) in order to make the holdback certification process go as smoothly as possible. We recognize that information regarding the final regional allocation amount is not available at this time, only that we are assuming that the funding amount available for 2016 will be held at the FY 2015 post rescission funding level. In order for EPA staff to move forward in an expedited manner to make the final FY 16 grant awards once final funding decisions are made, we decided to move forward with collecting holdback certifications from each of the air agencies in Region 4 based on the assumption that Region 4 will receive the same amount of funding for FY 2016 that we received in FY 2015.

We have included again this year information to highlight your ability to document holdbacks for activities such as providing for lead sample analysis costs through the national contract (e.g., Memphis, KY, MS, etc.) and to document information on any travel/training holdbacks that you are requesting to be provided to SESARM/Metro 4 on behalf of your agency. Your submittal will document these holdback requests for our grant records.

Regarding the SESARM/Metro 4 holdbacks, SESARM/Metro 4 has asked for funding to be held out of the FY 2015 allocation to provide resources for the following activities: (1) continuing office operations; and (2) support for meetings. All of the costs for SESARM/Metro 4 are detailed in the attached word document. For this exercise, EPA is asking for your approval to hold back a total of \$328,500 in STAG funds to support the continuing office operations for SESARM/Metro 4.

Regarding the holdback of FY 2016 funding to fund NACAA dues on your behalf for 2017, we have been told by EPA headquarters that they do not have any NACAA dues information at this time. We understand that NACAA will be having a dues discussion with its membership at the upcoming NACAA Board meeting in May. For the purpose of this exercise, EPA Headquarters suggested that we share with you information about the FY 2016 holdback/direct bill dues amounts and assume that NACAA may ask for a slight increase in the dues for next year (estimated to be somewhere in the range of 3%). As part of this request, we have shown the overall estimated amount for NACAA dues to be \$237,647 which factors in the estimated 3% increase to everyone's dues compared to the FY 2016 NACAA dues. As an attachment to this request, we have included the actual dues information for NACAA for FY 2016 (paid for by the FY 2015 holdback). With this request, we are asking that you indicate your preference for continuing to support withholding of funding (or direct billing by NACAA) to provide for the payment of 2017 NACAA dues on your behalf, and if so how much (for this exercise we are estimating that the dues for 2017 may increase by 3% compared to the amount charged by NACAA for FY 2016 dues). (Please review the options outlined in the holdback certification form to indicate your choice for how to handle the NACAA dues).

Given the lateness in getting this package out to you and our desire to move forward with the award of funding to your Agencies in a timely manner, I would like to request an expedited review of this package, and if at all possible, that your office provide a response to Miya Smith of our office ([smith.miya@epa.gov](mailto:smith.miya@epa.gov)) (with a copy sent to me) by Wednesday May 4, 2016. Please do not hesitate to give me a call if you have any questions on the package or if you believe you will need additional time!

Stuart D. Perry  
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<FY 16 holdback certifications package 040616.doc>

<AAPCA Grant Proposal Work-Plan and Budget Narrative - updated 9.28.pdf>

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